

JENISE LEE

Project Manager, Social Media Management

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Educational Background

- **BA(Hons) Arts Management (2023-2026)**, LASALLE College of the Arts
- **Diploma in Arts Business Management (2019-2022)**, Ngee Ann Polytechnic
- **Polytechnic Foundation Programme (2018-2019)**, Ngee Ann Polytechnic

Work Experience

Corporate Communications Intern — Bless Community Services (BCS)

May - August 2025

- Social media content management and production
- Graphic design for publicity materials for programmes and newsletters
- Stakeholder and donor management for Charity Golf 2025
- Internship duration was extended for an additional 4 months, between September to December 2025, working as an Communications, Events and Youth Connect Intern.

Digital Marketing Intern — Flamenco Sin Fronteras (FSF)

April 2025 - September 2025

- Social media content management and production
- Event documentations for workshops, classes, performances and interviews
- Graphic design for publicity materials for programmes, workshops and festivals
- Front-of-house management, ticketing, workshop coordination, fundraising support, invoicing

Relevant Skills

Project Management, Interpersonal Skills,
Content Creation, Communication

Languages

English, Mandarin

Achievements

- ARH IGNITE! Mentorship Programme (Sep 2024 to Feb 2025)
- Changi General Hospital x SUTD x LASALLE Innovation in Healthcare Workshop 2025
- Class Representative for AY25/26 for BA(Hons) Arts Management Level 3