



DIANA SER

INTERIOR DESIGN STUDENT

- +65 8885 6061
- serriaana@gmail.com
- www.instagram.com/sp1cytoe

PROFESSIONAL SUMMARY

I am a motivated Interior Design student with a strong background in customer service and event operations. I am experienced in managing diverse tasks in fast-paced environments, and I am knowledgeable in technical interior design applications, with efficient problem-solving skills, with a keen eye for detail and aesthetics. I am eager to apply my creativity and organizational skills to innovative design projects with client-focused solutions.

ACADEMIC BACKGROUND

LASALLE COLLEGE OF THE ARTS 2023-2026

DIPLOMA IN INTERIOR DESIGN

This course allowed me to learn a number of key design principles where fundamental technical knowledge on building materials and technology, technical skills based on latest software applications for 2D and 3D computer-aided design (CAD) and visualisation, and modelling techniques are taught and honed.

ITE COLLEGE WEST

2020-2022

NITEC IN TRAVEL AND TOURISM

This course allowed me to be equipped with the knowledge and skills to manage attraction operations, coordinate inbound and outbound tours, handle membership sales, deliver commentaries, perform hosting and guiding, and implement enhanced precautionary measures to ensure safe travel.

CAREER HISTORY

GUEST SERVICE OFFICER 2021-2023

NIGHT SAFARI SINGAPORE

I was tasked to assist in the day-to-day operations of the park, including queue and crowd management, and ensuring park cleanliness, ensure delivery of excellent guest experience, manage guest interactions, which include greeting, answering queries and assisting in other guest-related situations. I also learned to resolve feedback, issues and concerns raised by guests, while assisting in wildlife management efforts.

CARNIVAL BOOTH ATTENDANT 2019-2019

J'KIDS AMUSEMENT

I developed strong interpersonal skills by engaging with a diverse range of customers, and managed booth displays. I learnt to adapt quickly to fast-paced, dynamic environments, addressing unexpected challenges, and worked closely with a team to coordinate booth operations.

CORE SKILLS

- Proficient in AutoCad and Adobe Photoshop
- Entry-level proficiency on SketchUp
- Strong interpersonal and customer service skills
- Effective communication and team collaboration
- Adaptability to new challenges and learning opportunities
- Time management and multitasking in fast-paced settings