

ALYSA NATALIA

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Professional Summary:

Possesses versatile skills in project management, problem-solving, and collaboration. Brings fresh perspective and strong commitment to quality and success. Recognized for adaptability and proactive approach in delivering effective solutions.

WORK HISTORY:

PARTTIME @ & OTHER STORIES | H&M GROUP SINGAPORE

Self-motivated, with a strong sense of personal responsibility.
Worked effectively in fast-paced environments.
Skilled at working independently and collaboratively in a team environment.
Proven ability to learn quickly and adapt to new situations.

INTERN | HUNTING ENERGY SERVICES SINGAPORE

Assist human resources department in admin tasks
Conduct interviews for potential candidates
Conduct reference check calls
Sorted and organized files, spreadsheets, and reports.
Gained hands-on experience in various software programs, increasing proficiency and expanding technical skill set.

PARTTIME SALES ADVISOR | COTTON ON GROUP SINGAPORE

Provided expert product knowledge to customers, leading to informed purchasing decisions and increased satisfaction levels. Increased sales by establishing rapport with customers and identifying their needs. Increased sales by offering advice on purchases and promoting additional products.

PARTTIME ATTRACTION OPERATIONS|GARDENS BY THE BAY

Ensured smooth attraction operations through effective communication with team members and supervisors.

Assisted in improving attraction operations through participation in team meetings sharing feedback based on observations or guest interactions.

Participated in staff training programs to continuously improve skills and knowledge related to attraction operations.

Managed budget allocations for attraction operations, ensuring cost-effective practices.

SKILLS:

Friendly, positive attitude • Teamwork and collaboration
• Proficiency in Adobe Illustrator • Indesign • PhotoShop
• Problem-solving • Time management • Flexible and adaptable • Computer skills • Organizational skills • Problem resolution

LANGUAGES: ENGLISH/MALAY

EDUCATION:

DIPLOMA IN DESIGN COMMUNICATIONS
LASALLE COLLEGE OF THE ARTS

2023- Current

HNITEC IN HUMAN RESOURCES
ITE COLLEGE CENTRAL

2021-2022

NITEC IN BUSINESS SERVICES
ITE COLLEGE WEST

2019-2020